



## Official Drop Notice

Extra "Drop Forms" are available at the front desk or on our website and MUST be returned by fax, email or hand delivery at least 30 days prior to the first of the month dropping.

***Please note calls to the front desk will NOT be accepted as notification***

\_\_\_\_\_  
Month to Drop

\_\_\_\_\_  
Today's Date

Telephone Number: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

Dropping From Class:

Day	_____	Time	_____	Class Level	_____
Day	_____	Time	_____	Class Level	_____

Reason for Drop: \_\_\_\_\_

Do you plan to return: YES \_\_\_\_\_ NO \_\_\_\_\_ MAYBE \_\_\_\_\_

Name of Parent: \_\_\_\_\_

Signature of Parent \_\_\_\_\_

Drop Notice was received by: \_\_\_\_\_

DOES NOTICE MEET REQUIREMENTS: YES \_\_\_\_\_ NO \_\_\_\_\_

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